



# H&S Software





## Product

We digitise all your health and safety processes for complete, easy, and efficient compliance. It incorporates company-integrated management system documentation, time and attendance, employee inductions, toolbox talks and training, Safe Systems of Work (SSoW), Risk Assessment Method Statements (RAMS) and briefing evidence, Point of Work Risk Assessment (PoWRA), site inspections/audits and plant and tools checks.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

The software provides a single solution encompassing operational and health and safety compliance.



### EASY SET UP AND DEPLOY

Cloud based Health and Safety Software that works on Desktop and Mobile using a modern browser.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

Streamline processes aid competence tracking, risk assessment method statements and site/plant/tool inspections - and more!



## Features

-  Company policies database P4
-  Time and attendance tracking P5
-  Human resources and training P6
-  SSoW & RAMS P7
-  Point of Work Risk Assessment P8
-  Site inspections and audits P9
-  Asset management P10
-  Accident reporting P11



## Company policies database

Policies in the company's integrated management system.

**IMS - Registry of Policies**  
(Integrated Management System)

Table of contents

Title	Reviewed	Approved by
Associated Policies - Bullying and Harrassment	-	
Associated Policies - Business continuity plan and disaster recovery	06/10/2023	Bernard Stark
Associated Policies - Control of documents	04/09/2023	Max Axe
Associated Policies - Corporate Social Responsibility Policy	-	
Associated Policies - Data Protection Policy Statement	-	
Associated Policies - Disciplinary, Dismissal, Grievance procedure	-	
Associated Policies and Alcohol Policy	-	
Associated Policies Equality and Divers Statement	-	
Associated Policies Explanation of rest of IT	-	
Associated Policies Competition Policy Statement	-	
Associated Policies	-	

**Policy documents are generated and stored in one place, with automated reminders to review them**

**Select from multiple policy templates covering health and safety, quality, environmental, and HR policies**

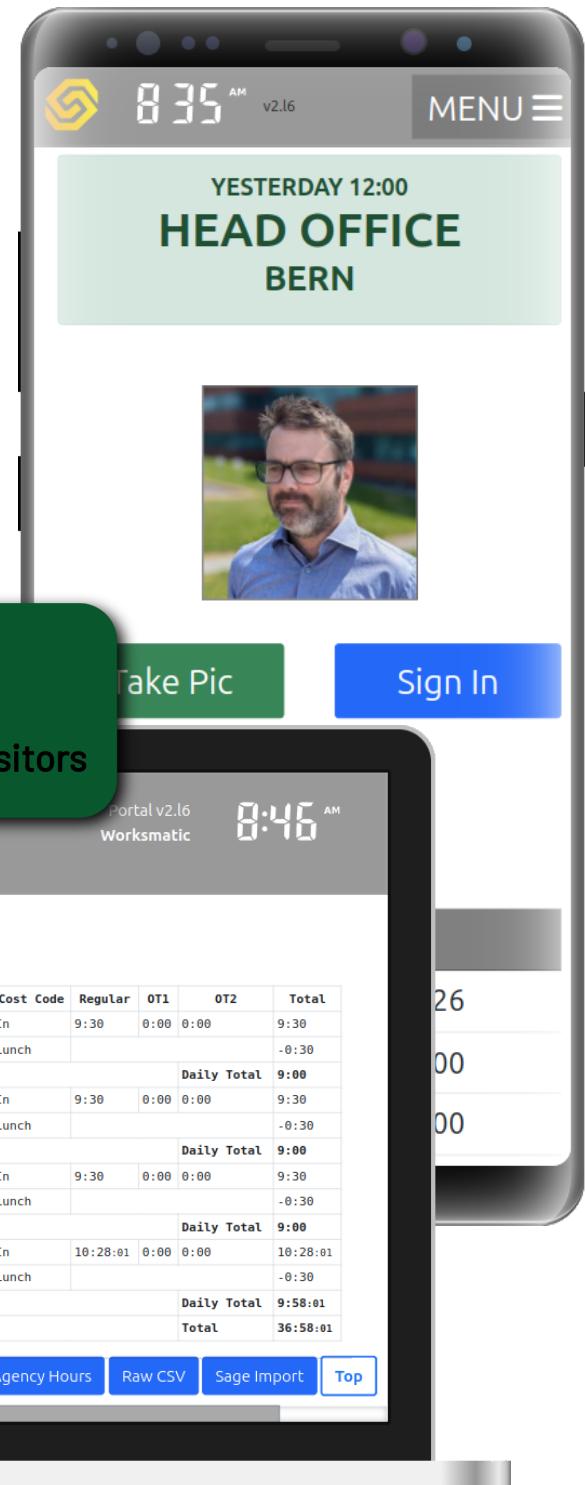
Portal v2.16  
Worksmatic 3:37 PM

Title	Expires	Updated	Action	Approved
Bullying and Harrassment	+1 Year	02/02/2024	Edit  	
Business continuity plan and disa	+1 Year	05/02/2024	Edit  	
Control of documents	+1 Year	16/02/2023	Edit  	Max Axe
Corporate Social Responsibility P	+1 Year	16/02/2023	Edit  	
Data Protection Policy Statement	+1 Year	13/12/2023	Edit  	A Person



## Time and attendance tracking

- ▶ Accurate time tracking
- ▶ Geofencing capabilities
- ▶ Simplified payroll process with exports
- ▶ Holiday and leave management and multi level authorisation



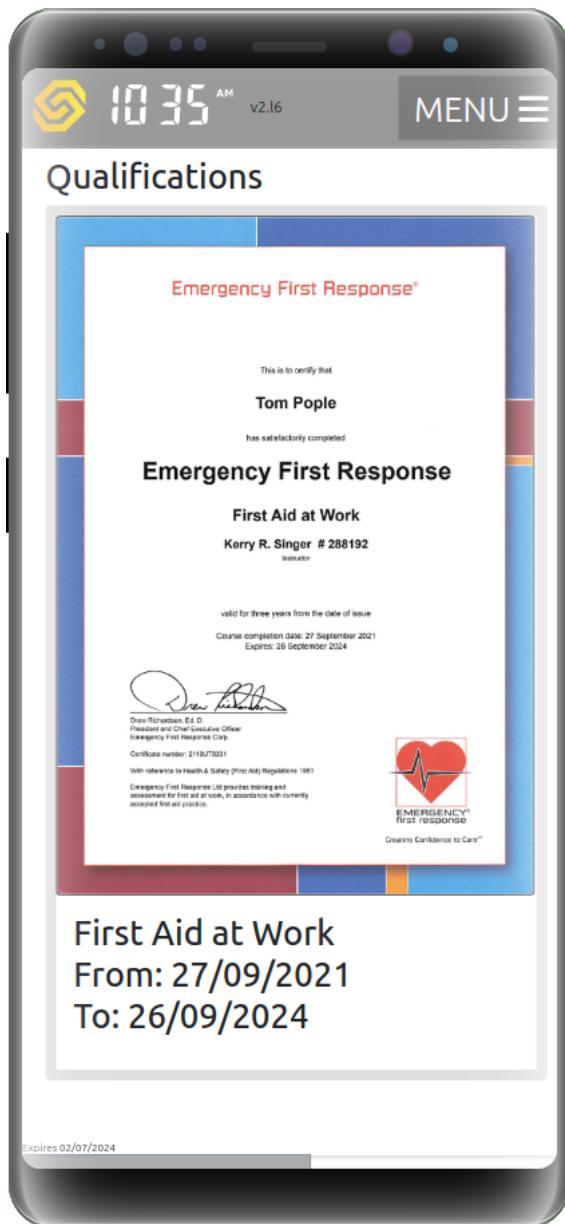


## Human resources and training

- ▶ Qualification tracking
- ▶ Toolbox talks and training

Access company policies

Training matrix - database of competency evidence



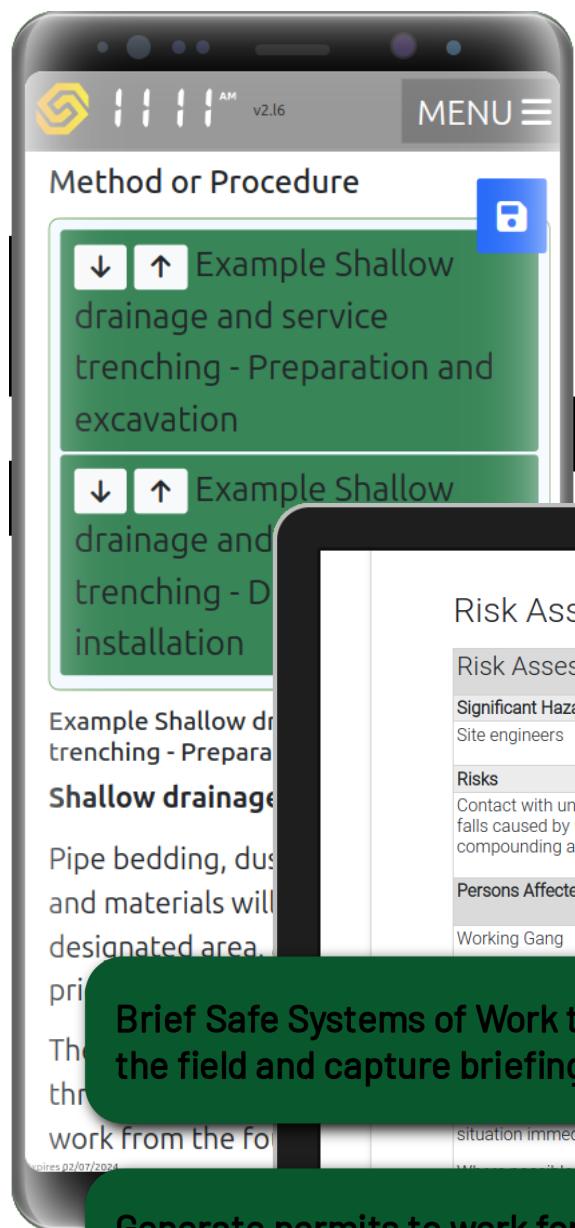
A suite of electronic toolbox talks and the ability to generate further company-specific updates and training

4D Training Trailer Skills	4E FDRI and Training	ADI Qualification	Advanced Driving Certificate	Driving Licence Category B	Driving Licence Category B_E
		ethan.mitchell ADI Qualification	ethan.mitchell Advanced Driving Certificate	ethan.mitchell Driving Licence Category B	
		ava.taylor ADI Qualification	ava.taylor Advanced Driving Certificate	ava.taylor Driving Licence Category B	
noah.ramirez 4D Training Trailer Skills		noah.ramirez ADI Qualification	noah.ramirez Advanced Driving Certificate	noah.ramirez Driving Licence Category B	noah.ramirez Driving Licence Category B_E
emma.foster 4D Training Trailer Skills		emma.foster ADI Qualification	emma.foster Advanced Driving Certificate	emma.foster Driving Licence Category B	emma.foster Driving Licence Category B_E



## SSoW & RAMS

► Safe System of Works (SSoW) / Risk Assessment Method Statements (RAMS) and Briefing Evidence



Build standard operating procedure and risk assessment database - include images and videos for better comprehension

Generate Safe Systems of Work from pre-defined standard operating procedures

Pick from pre-defined risk assessments and COSHH database

### Risk Assessments

#### Risk Assessment - Ancillary services

##### Significant Hazards

Site engineers

##### Risks

Contact with underground services, causing injury Contact with mobile plant causing injury Slips, trip, falls caused by uneven ground and access around site and excavations Working alone and compounding an issue, should an accident happen, by not being able to raise the alarm

##### Persons Affected

Working Gang

Risk Rating (no controls)

Likelihood: 4  
Severity: 4  
Risk Rating: 16

Residual Risk Rating

Likelihood: 1  
Severity: 4  
Risk Rating: 4

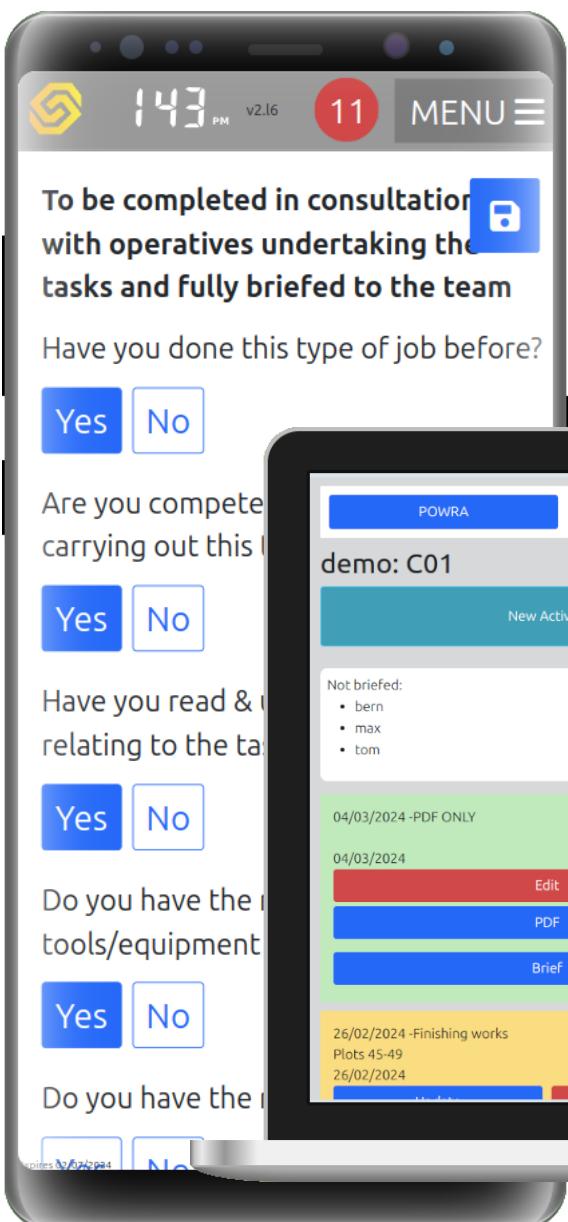
**Brief Safe Systems of Work to the team in the field and capture briefing attendance**

Generate permits to work for high-risk activities; e.g. breaking ground, confined space entry, hot works



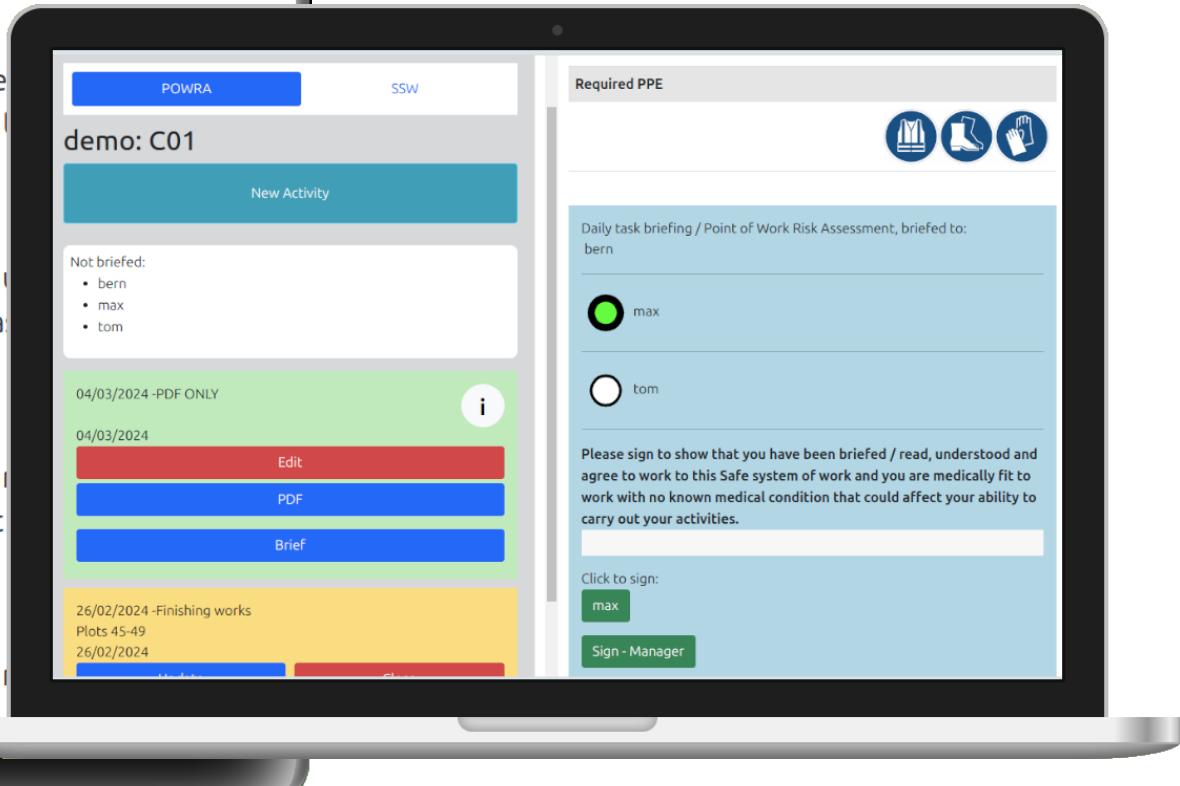
## Point of Work Risk Assessment / Daily brief

- Efficiently documenting communication evidence with remote teams



Field teams can populate simplified Point of work risk assessents live on site

Brief PoWRA to the team in the field and capture briefing attendance





## Site inspections and audits

- ▶ Create and complete site inspections and record them on your phone/tablet, adding images, emails, and PDFs to show compliance
- ▶ Complete more thorough and formal site audits in the same way

The image shows a tablet and a laptop displaying safety management software. The tablet screen shows a mobile inspection interface with a 'Question' list and an 'Inspection Status' grid. The laptop screen shows a formal audit report titled 'MAIN REPORT POSITIVES & OBSERVATIONS' with a table of findings and a 'Comments' section with images and details.

**MAIN REPORT POSITIVES & OBSERVATIONS**

ID	Element	Positive / Observation	Assigned To
1	21. First-Aid	Positive	Name One
2	25. Induction/Training/Competence	Positive	Name One
3	12. Environment/Waste	Positive	Name One
4	20. Welfare	Positive	Name One
5	28. SSOW/RAMS/Permits	Observation	Name One
6	24. PPE / RPE	Positive	Name One
7	28. SSOW/RAMS/Permits	Positive	Name One
8	03. Access/Segregation/Public Interface	Positive	Name One
9	02. Housekeeping/Storage Arrangements	Positive	Name One

**ID Comments**

ID	Comments	Created By	Date
1	First aider information and the location of the nearest hospital were on prominent display within the site office. First aid and eye wash kits were available within the site office.	Daniel Campbell [P-HSS Ltd]	14/11/2023 09:09
2	The sampled competency card for the operative .... was in order.	Daniel Campbell [P-HSS Ltd]	14/11/2023 08:54

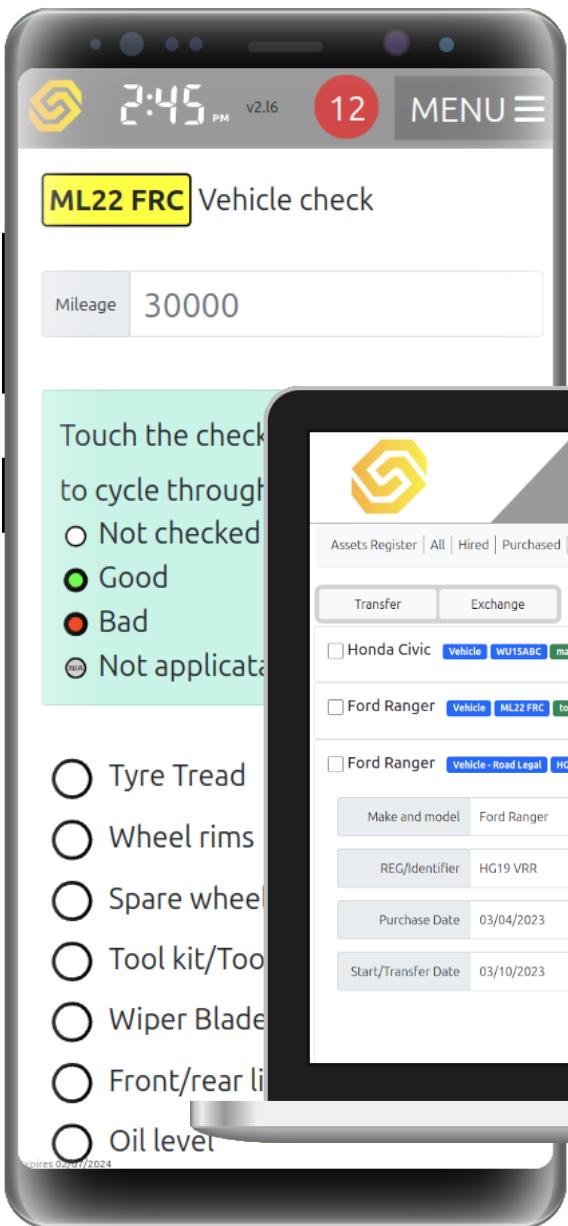


## Asset management

- ▶ Tools, equipment, plant, materials
- ▶ Control of legal documents/certificates
- ▶ PPE allocation

Single point management of assets, plant and tools. Ability to allocate assets between sites or individuals and to upload and store certificates

Digital pre-use checks created to simplify compliance





## Accident reporting

- ▶ Report accidents and incidents from any device and location
- ▶ Real-time notifications and visibility of all accidents and incidents
- ▶ Complete robust follow-up investigations and monitor trends and statistics
- ▶ Export accident overview to PDF or share live links to reports

The image displays three devices showing the software interface. The smartphone on the left shows a menu with 'SAFETY' selected, including 'Toolbox Talks', 'Raise Concern', 'Incident Form' (highlighted with a mouse cursor), 'Fire Register', 'Allocate PPE NEW', 'Site Audit', 'INFO' (selected), 'Holiday Overview', 'Site Finder', and 'My Cards'. The tablet in the center shows a list of incidents with columns for Project, User, Reported, Description, and Actions. The laptop on the right shows a detailed incident report form with fields for 'Description of incident (cause and nature)', 'DateTime of accident / incident', 'Where: (place, room, works area)', 'Machinery, equipment or others involved', 'Cause', 'Affect', and a diagram of a human figure with 'L' and 'R' labels for left and right sides.

Project	User	Reported	Description	Actions
DEMO	tom	05/03/2024 17:15	Handbrake failed on the ATV whilst parked on campus, alongside the flowerbed resulting in the ATV rolling back over the IP's left foot. No significant injury and the IP is ok to continue working.	
Example	tom	05/03/2024 16:46	Scaffold collapse resulted in member of the public being struck and receiving head and shoulder injuries.	
DEMO	max	05/03/2024 16:40	Electric Shock	